

The Town of Carlisle Affordable Housing Trust Fund  
May 28, 2013

**Agenda**

1. Call to Order.
2. Approval of Minutes
3. Old Business:
  - A. 338 Bedford Road/Goff Property
    1. Engineering consulting services procurement authorization and appropriation for: wetlands delineation; an Abbreviated Natural Resources Delineation (ANRAD) filing; topographical contour mapping development; and consolidation of this information to a base map.
    2. Design Consulting Services Procurement authorization and appropriation for the development of a Master Plan.
      - a) Discuss timing of procurement
      - b) Discuss timing of consultant to study results of work in #1, hydrogeo evaluation (see B.2.b, below), traffic study re Goff and second access to Banta Davis, meet with advisory group of local residents who are architects, prepare alternatives, meet with advisory group of local architects again to refine alternatives, present alternatives to Town Boards, Committees and public for input, then master plan alternative selection
  - B. Banta Davis
    - 1) Establish a joint process and timetable for discussions with School Committee, RecCom and Banta Davis neighbors
    - 2) Outline for confirmation by School Committee the questions they want answered for discussions, so CAHT can begin procurement process for those studies and deliver studies and make experts available to answer questions by School Committee, RecCom, neighbors and CAHT on a timely basis for the process in #1:
      - a) Technical input re WWTF tie-in issues (cost sharing formula, capacity and nature of flows by source, water balance, etc.)
      - b) Hydrogeological study of future school leachfield on Goff

(coordinate with Goff Master Planning exercises; needed for those)

c) Banta Davis traffic study (coordinate with Goff Master Planning exercises; relevant for that exercise)

- 3) Per Department of Housing and Community Development advice, consider hiring a market study and project financeability consultant; can prepare pro formas for 2-3 project size / income mix / phasing alternatives to inform process with School Committee, RecCom and neighbors.

4. Adjourn – Promptly at 7PM

**Place: Clark Room, Town Hall**

**Time: 5:45 p.m.**